

<b>BELVEDERE TIBURON LIBRARY AGENCY</b>		
		<b>2021/2022</b>
		<b>Approved</b>
		<b>BUDGET</b>
<b>OPERATING REVENUES:</b>		
5010	Basic Library Tax*	<b>2,159,580</b>
5020	Parcel Tax	<b>275,000</b>
5025	ERAF	<b>523,000</b>
5032	BTLF Grants from Annual Appeal	<b>60,000</b>
5036	BTLF Grants from Restricted Endow.	-
5051	BTLF Grants from Corner Books	-
5052	BTLA Bookmarks Program Funds	-
5040	Circulation Desk Income	<b>2,000</b>
5050	Book Sales	<b>5,000</b>
5065	Reference Desk Income	<b>2,000</b>
5070	Commission on Copier	<b>900</b>
5090	E-Scrip Revenue	<b>30</b>
5099	Interest Income	<b>19,966</b>
	Total Operating Revenue	<b>3,047,476</b>
8915	Principal Repayment	<b>(85,000)</b>
8910	Bond Interest	<b>(32,550)</b>
8920	Fiscal Agent Fees	<b>(12,500)</b>
	<b>Total Operating Debt Service</b>	<b>(130,050)</b>
	<b>Total Revenue after Debt Serv</b>	<b>2,917,426</b>
<b>OPERATING EXPENDITURES:</b>		
<b>Personnel:</b>		
7010	Salaries & Wages	<b>1,431,595</b>
7015	Medical Reimbursement	<b>29,287</b>
7020	Part-Time Wages	<b>96,217</b>
	Subtotal Salaries & Wages	<b>1,557,099</b>
7100	PERS Retirement Benefits	<b>237,742</b>
7110	PERS Health Benefits	<b>203,795</b>
7120	Worker's Comp Insurance	<b>6,838</b>
7125	Employment Practices Insurance	<b>5,400</b>
7130	Payroll Tax Expense	<b>28,119</b>
7140	Unemployment	<b>4,500</b>
7200	Professional Development	<b>2,800</b>
7210	Staffing Recruitment	<b>19,000</b>
	<b>Total Personnel</b>	<b>2,065,293</b>

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<b>Books, Services &amp; Supplies:</b>		
7601	Books & Other Materials	<b>120,000</b>
7602	Processing Costs & Fees	<b>7,000</b>
7603	Supplies-Processing	<b>3,000</b>
7606	Digital content	<b>57,000</b>
7607	MARINet/NN Annual Cost	<b>97,510</b>
	<b>Total Books, Services &amp; Supplies</b>	<b>284,510</b>
<b>Technology Services:</b>		
8020	Online Services	<b>10,000</b>
8030	Equipment Maintenance & Rep	<b>5,000</b>
8035	Computers & Equipment	<b>27,500</b>
8040	Technical Support	<b>25,000</b>
8050	Telecommunications	<b>2,000</b>
8070	IT Infrastructure	<b>17,000</b>
8071	Website maintenance	<b>20,000</b>
8080	Maker Space	<b>9,000</b>
8090	Technology Training	<b>4,800</b>
	<b>Total Technology Services</b>	<b>120,300</b>
<b>Services &amp; Supplies:</b>		
8210	Copier Expenses	<b>18,000</b>
8220	Postage & Freight	<b>7,000</b>
8225	Public Relations	<b>23,500</b>
8230	Office Supplies	<b>10,000</b>
8240	Library Services & Supplies	<b>7,000</b>
8250	Children's Programs	<b>16,000</b>
8251	Young Adult Programs	<b>7,000</b>
8260	Telephone	<b>12,500</b>
8270	AV Equipment & Peripherals	<b>11,000</b>
	<b>Total Services &amp; Supplies</b>	<b>112,000</b>

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<b>Building Expenses:</b>		
8410	Insurance	<b>95,980</b>
8430	Building Maintenance	<b>16,500</b>
8440	Grounds Maintenance	<b>15,000</b>
8450	Janitorial Expense	<b>54,200</b>
8460	Custodial Supplies	<b>7,865</b>
8480	Trash	<b>4,027</b>
8490	Electricity/Gas	<b>33,633</b>
8491	Parking	<b>10,000</b>
8492	Maintenance Contracts	<b>8,000</b>
8500	Water	<b>9,000</b>
8501	Furniture & Fixtures	-
	<b>Total Building Expense</b>	<b>254,204</b>
<b>Agency Administration:</b>		
8810	Bank Charges	<b>1,000</b>
8815	Credit Card Charges	<b>2,000</b>
8820	Cash Short/(Over)	<b>120</b>
8830	Accounting	<b>10,300</b>
8835	Auditing	<b>29,700</b>
8840	Legal Services	<b>15,000</b>
8850	Office & Commemorative	<b>5,000</b>
	Total Administration	<b>63,120</b>
	<b>Total Operating Expenses</b>	<b>2,899,427</b>
	<b>Net Operating Revenue (Loss)</b>	<b>17,999</b>

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<b>Beginning Cash Balance - All Funds</b>		
		\$ 4,617,839
<b>Net Operating Revenue (Loss) from above</b>		
		17,999
<b>Non-Operating Transfers &amp; Expenses:</b>		
<b>Transfer from General Fund to Building Reserve</b>		
	Transfer from Oper to Bldg Res	0
	Transfer from OPER to Insurance Res	0
<b>Uses of Reserves</b>		
	Expansion Res - Transfer to Project	(1,000,000)
9010	Bldg Res - Technology & Equipment	(8,000)
9020	Bldg Res - Furniture & Fixtures	(10,000)
8925	Expansion Principal	0
8930	Expansion Line of Credit Interest	(112,231)
	<b>Total use of Reserves</b>	<b>(1,130,231)</b>
<b>Expansion Activity</b>		
	Projected Grants	4,054,161
	Projected Borrowing	2,992,837
	Expansion Expenditures	(7,046,998)
	<b>Total Expansion Activity</b>	<b>0</b>
	<b>NOTE Balance Sheet Activity (for cash)</b>	<b>(70,000)</b>
<b>Designated Fund Activity</b>		
	Receipts	6,132
	Expenditures	(4,692)
	<b>Net Designated Fund In(Out)Flow</b>	<b>1,440</b>
<b>Rounding</b>		
<b>Ending Cash Balance - All Funds</b>		
		\$ 3,437,047