

BELVEDERE TIBURON LIBRARY AGENCY		
		2020/2021
		Approved
		BUDGET
REVENUES:		
5010	Basic Library Tax*	2,067,703
5020	Parcel Tax	275,000
5025	ERAF	400,000
5032	BTLF Grants from Annual Appeal	60,000
5035	BTLF Grants from Endowment Fund	-
5036	BTLF Grants from Restricted Endow.	2,820
5051	BTLF Grants from Corner Books	-
5052	BTLA Bookmarks Program Funds	-
5040	Book Fines & Reserves	2,640
5050	Book Sales	4,289
5065	Reference Desk Income	2,147
5070	Commission on Copier	754
5090	E-Scrip Revenue	30
5099	Interest Income	31,329
	Total Revenue	2,846,712
8915	Principal Repayment	(80,000)
8910	Bond Interest	(37,500)
8920	Fiscal Agent Fees	(12,500)
	Total Debt Service	(130,000)
	Total Revenue after Debt Serv	2,716,712
EXPENDITURES:		
Personnel:		
7010	Salaries & Wages	1,299,486
7015	Medical Reimbursement	27,968
7020	Part-Time Wages	163,166
	Subtotal Salaries & Wages	1,490,620
7100	PERS Retirement Benefits	251,688
7110	PERS Health Benefits	177,723
7120	Worker's Comp Insurance	5,384
7125	Employment Practices Insurance	4,795
7130	Payroll Tax Expense	31,326
7200	Professional Development	2,800
	Total Personnel	1,964,336

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Books, Services & Supplies:		
7601	Books & Other Materials	120,000
7602	Processing Costs & Fees	7,000
7603	Supplies-Processing	3,000
7606	Digital content	65,000
7607	MARINet/NN Annual Cost	94,670
	Total Books, Services & Supplies	289,670
Technology Services:		
8020	Online Services	13,000
8030	Equipment Maintenance & Rep	5,000
8035	Computers & Equipment	27,500
8040	Technical Support	25,000
8050	Telecommunications	2,000
8070	Software	5,000
8071	Website maintenance	20,000
8080	Maker Space	9,000
8090	Technology Training	4,800
	Total Technology Services	111,300
Services & Supplies:		
8210	Copier Expenses	14,500
8220	Postage & Freight	10,500
8225	Public Relations	23,500
8230	Office Supplies	10,000
8240	Library Services & Supplies	7,000
8250	Children's Programs	16,000
8251	Young Adult Programs	7,000
8260	Telephone	11,500
8270	AV Equipment & Peripherals	5,500
	Total Services & Supplies	105,500

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Building Expenses:		
8410	Insurance	20,000
8430	Building Maintenance	15,000
8440	Grounds Maintenance	12,000
8450	Janitorial Expense	41,400
8460	Custodial Supplies	6,050
8480	Trash	3,661
8490	Electricity/Gas	30,575
8491	Parking	10,000
8492	Maintenance Contracts	8,000
8500	Water	8,223
8501	Furniture & Fixtures	4,000
	Total Building Expense	158,909
Agency Administration:		
8810	Bank Charges	1,000
8815	Credit Card Charges	2,000
8820	Cash Short/(Over)	120
8830	Accounting	12,300
8835	Auditing	26,000
8840	Legal Services	15,000
8850	Office & Commemorative	5,000
	Total Administration	61,420
	Total Operating Expenses	2,691,135
	Net Operating Revenue	25,577

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Projected Beginning Cash Balance - All Funds		\$ 4,916,346
Net Operating Revenue from above		25,579
Non-Operating Transfers & Expenses:		
Transfer from General Fund to Building Reserve		
Res	Transfer from Unreserved to Bldg Res	0
	No Transfer this year due to Expansion	
Uses of Building Reserve		
200-9010	Technology & Equipment	(8,000)
200-9020	Building Furniture & Fixtures	(10,000)
	Total use of Building Reserve	(18,000)
Expansion Activity		
200-5978	Foundation Expansion Grants	13,000,000
200-9046	Expansion-Construction	(13,000,000)
	Interest Expense on Expansion Loan	(24,750)
	Total Expansion Activity	(24,750)
Ending Cash Balance - Before BS & Designated Fund Activity		4,899,175
NOTE	Balance Sheet (BS) Activity Estimate (for cash)	50,000

BELVEDERE TIBURON LIBRARY AGENCY		
		2020/2021
		Budget Estimate
		Restricted Funds
Designated Fund Activity		
320-5500	Snelling Trust	4,595
340-5700	Program Committee	-
342-5702	Film Series	-
343-5701	Tea Committee	-
351-5801	Epstein Book Fund	-
360-5850	Art Committee	-
361-5852	Art Books	-
372-5971	Foundation Credit Card Receipts	-
373-5855	Lost books	966
350-5820	Donations Restricted for Books	-
350-5800	Misc & Donations	3,326
	Archive	-
	Total Designated Receipts	8,887
320-9500	Snelling Trust	(3,888)
340-9700	Program Committee	(1,125)
342-9702	Film Series	-
343-9701	Tea Committee	(2,584)
351-9851	Epstein Book Fund	(250)
360-9850	Art Committee	(758)
361-9852	Art Books	(1,615)
372-9871	Foundation Credit Card Reimbursements	-
373-9855	Lost books	(435)
350-9820	Donations Restricted for Books	-
350-9800	Misc & Donations	(1,983)
	Archive	-
	Total Designated Expenditures	(12,638)
	Net Designated Fund In(Out)Flow	(3,751)
Estimated Ending Cash Balance - All Funds		\$ 4,945,424