

Regular meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
May 20, 2019
As approved on June 17, 2019

Roll Call, Present: Chair Thomas Cromwell, Vice Chair William Smith, Treasurer Jeff Slavitz, Niran Amir

Members Absent: Avery Chope, Jeff Foran, Tom Gram

Also Present: Glenn Isaacson, Deborah Mazzolini, Kristin Johnson, Deirdre McCrohan

CALL TO ORDER: Chair Cromwell called the meeting to order at 6:18, pm.

OPEN FORUM: There were no comments from the public.

1. Chair's Report

Chair Cromwell reported that recent positive events included a Friends of the Library evening meet and greet which was well attended on Monday, May 13 and an April 18 Foundation fundraising event at a private residence.

On Wednesday, the Tiburon Town Council meeting was productive and positive. Chair Cromwell, Glenn Isaacson, and Director Mazzolini attended. The Council members were generous in their assessment of the value of the Library in the community and the reasons for the much needed expansion. Four of the Council members were in favor of proceeding with the Town contributing toward the common area expenses. One Council member wanted to run the idea through the Town's budget process for discussion at the Town's June 5 meeting. The traffic mitigation fee was waived by the Town at substantial future savings.

The Marin IJ published a positive article by Matthew Pera regarding the Town's sharing of costs on May 18.

Chair Cromwell commended Project Manager Glenn Isaacson for moving the permit process along.

Trustee Avery Chope has announced that he will be leaving the Agency as of June 30.

2. Library Director's Report

Director Mazzolini reported that Glenn Isaacson presented an expansion update to over 30 attendees at the Friends of the Library event. Total attendance was over 100.

There will be some changes in Library Staff. Elizabeth Finn will be leaving the Technical Services Department, and new hire Gina Vaziri will take over the Finn's position in addition to assisting Kristin Johnson with Payroll and Payables and occasionally filling in in the Circulation Department. Gina is a welcome and valuable addition to the Library Staff.

Trustee Jeff Foran's book Angels on a Tombstone won the Independent Publishers Historical Research Award. Trustee Foran is in the process of writing of a second book.

3. Belvedere Tiburon Library Foundation Report

Chair Cromwell reported that fundraising is proceeding well with recent significant donations.

4. Financial Statements

Director Mazzolini reported that both Revenue and Expenses are on par with budget.

5. Committee Reports

There were no committee reports.

CONSENT CALENDAR

6. Approval of minutes of April 15 and April 25, 2019

Kristin Johnson reported that Glenn Isaacson should be included as present in the April 25 minutes.

7. Approval of warrants dated April, 2019

Motion to approve the minutes of April 15 and April 25, 2019 with the change noted above and the warrants dated April, 2019 made by Vice Chair Smith, seconded by Trustee Amir, all present in favor, items 6 and 7 approved.

TRUSTEE CONSIDERATIONS

8. Motion to Approve Resolution 250-2019 Repealing Resolution 242-2018 and Adopting a Revised 2018/2019 Gann Appropriations Limit for the Belvedere Tiburon Library Agency made by Treasurer Slavitz, seconded by Vice Chair Smith, ayes from Chair Cromwell, Vice Chair Smith, Treasurer Slavitz, and Trustee Amir. Trustees Chope, Foran, and Gram absent. Resolution passed.

9. Motion to Approve Resolution 251-2019 Repealing Resolution 243-2018 and Adopting a Revised 2018/2019 Gann Appropriations Limit for the Belvedere Tiburon Library Agency Community Facilities District No 1995-1 made by Vice Chair Smith, seconded by Treasurer Slavitz, ayes from Chair Cromwell, Vice Chair Smith, Treasurer Slavitz, and Trustee Amir. Trustees Chope, Foran, and Gram absent. Resolution passed.

10. Initial review of the Fiscal Year 2019/2020 Belvedere Tiburon Library Agency Budget

Director Mazzolini said that tonight's presentation of the budget was for discussion purposes only and would not involve a vote.

In summary the Draft Revenue Budget shows an increase of 4% for Tax Revenue and 6.4% for overall Revenue. Staff will receive a 3% wage increase in accordance with the City of

Belvedere and the Town of Tiburon. Overall personnel costs will increase 4.1% due to increases in retirement and health costs.

For Library media services, digital cost allocations will increase, with print materials costs decreasing. Patron use of Digital Resources is increasing, and technology support appointments have doubled. The Library is also sponsoring more Technology Training programs including support for personal devices.

Audit costs will increase due to the necessity of procuring professional actuarial reporting related to OPEB (post-employment health) costs under the new GASB 75 accounting standard.

COMMUNICATIONS & ANNOUNCEMENTS

11. Monthly Calendar

Director Mazzolini, Project Manager Glenn Isaacson, and Trustee Niran will present a Library update before the Reed Union School District Board on June 10. As 2 of the 3 major expansion updates to the Library benefit children and teens, this report is significant to the school district.

The Del Mar School Art Show is currently up in the Founders' Room.

12. Schedule of 2019 Meeting Dates

The Next Agency Meeting is scheduled for Monday, June 17, 2019. An updated Fiscal Year 2020 Budget Draft will be presented for approval

The meeting was adjourned by Chair Cromwell at 6:50 pm

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board