

Regular meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
June 17, 2019
As Approved on September 19, 2019

Roll Call, Present: Chair Thomas Cromwell, Vice Chair William Smith, Niran Amir, Jeff Foran, Treasurer Jeff Slavitz

Members Absent: Avery Chope, Tom Gram

Also Present: Deborah Mazzolini, Kristin Johnson, Ken Weil, Nancy Kemnitzer, Susan Wolfe, Deirdre McCrohan

CALL TO ORDER: Chair Cromwell called the meeting to order at 6:17 pm.

OPEN Forum: There were no comments from the public.

1. Chair's Report

Chair Cromwell asked everyone present to attend the Tiburon Town Council meeting on Wednesday, June 19, at 7:30, in support of the Library, regarding the Town's possible approval of a cost-sharing contribution to the construction of common areas related to the expansion: the parking lot, the promenade, and Zelinsky Park. The total cost of these features is expected to be approximately \$2,000,000. The Agency is hoping for a fifty-percent contribution from the Town of Tiburon.

Trustee Smith suggested that it be presented that the Town could contribute any share of these costs over a 4-to-5-year period.

The Agency is aiming for early September for an official ground-breaking ceremony.

The Library Foundation has raised approximately \$14,000,000, which is about 80% of the projected cost of the Library Expansion. While a line of credit of \$4,000,000 is available for project completion, the Foundation and the Agency will continue to encourage members of our community to generously participate in this project. The hope is that use of the line of credit will not be necessary.

At the most recent Town of Tiburon Council meeting, the traffic mitigation condition of approval at the intersection of Tiburon Blvd and Mar West was met. The Town Council relieved the Library of any obligation to fund a major improvement at the intersection. Glenn Isaacson has assured that most of the conditions for the project launch have been favorably met.

2. Library Director's Report

Trustee Amir and Director Mazzolini reported on their attendance at the recent Reed Union School District Board (RUSD) Meeting attendance. Glenn Isaacson was also in attendance, and presented a walk-through of the Expansion Plans, with a focus on the new Children's and Teens areas and programs. Director Mazzolini shared statistics on program growth, including private technology appointments, which have tripled in the past year. The RUSD Board was responsive and expressed support for the Expansion. There is a strong partnership and alliance between the Library and the local schools. Director Mazzolini shared with the agency a statistical/program report which had been presented at the meeting.

Director Mazzolini added that a new feature, Library Look, will be featured on the Library's website so that patrons can check on the progress of the Expansion. Library and Foundation Directors and Staff are working to get the word for publicity and additional fundraising. An advertisement seeking support will be featured in the Ark Newspaper soon.

Director Mazzolini shared a Link to TedX talk on how Libraries change lives:

<https://www.youtube.com/watch?v=Tvt-IHZBUwU>

The Agency will have 2 vacancies as of June 30, 2019. Tom Gram of Tiburon, and Avery Chope of Belvedere will be leaving the Agency. Director Mazzolini acknowledged Trustee Tom Gram for 7 years of outstanding service with the Agency and for being instrumental in securing financing for the Expansion. Mr. Gram will remain active in various Library Committees related to the Expansion.

3. Belvedere Tiburon Library Foundation Report

The Foundation is currently in the Public Phase of fundraising for the Expansion, with Major Donor cultivation also continuing.

4. Financial Statements

Revenues for the end of the 2018/2019 fiscal year are expected to be one percent over budget, and expenses are expected to be under budget.

Chair Cromwell asked what purpose MARINet served for the Library. Director Mazzolini explained that MARINet is consortium for shared databases and services for all Marin County Libraries. The Library Directors meet monthly to share concerns and plan regarding resources and technology. The independent libraries in Marin County are Belvedere-Tiburon, Mill Valley, Larkspur, San Rafael, and Sausalito. All other libraries are part of the County system, including West Marin. Each entity pays into the MARINet system based on a County Budget.

5. Committee Reports

There were no committee reports.

CONSENT CALENDAR

6/7. Motion to approve minutes of May 20, 2019 and warrants dated June, 2019 made by Trustee Slavitz, seconded by Trustee Foran, all present in favor, passed.

Trustee Considerations:

6. Approval of the Fiscal Year 2019/2020 Belvedere Tiburon Library Agency Budget

A preliminary budget had been presented and discussed at the May 20, 2019 Agency meeting.

Member of the Public, Ken Weil, commented that, compared to other tax-supported community institutions and projects, the Library with all it provides the local public, is a bargain to the taxpayers.

Chair Cromwell asked whether any Building maintenance and repair issues (specifically roof and termite issues) should be added to the Fiscal Year 2020 Agency Budget. Director said that there were no roof leaks this past winter, and that the termite tenting had been postponed because it was determined that tenting *would* damage the roof. Termite and roofing issues will be addressed early in the expansion construction and will be funded by the Building Reserve, if necessary.

Trustee Amir asked whether the Library would be closed during the expansion, and whether this would have an impact on the Budget. Director Mazzolini said that there might be some closures during the electrical installation, but with no significant impact on the Budget. Chair Cromwell added that the Building Committee will be monitoring costs and closure issues during the construction process.

There were no public comments on the Fiscal Year 2019/2020 BTLA Budget.

Motion to approve the Fiscal Year 2019/202 Belvedere Tiburon Library Agency Budget made by Trustee Foran, seconded by Trustee Amir, all present in favor, passed.

COMMUNICATIONS & ANNOUNCEMENTS

7. Monthly Calendar

8. Schedule of 2019 Meeting Dates

The Agency may need to hold an August meeting if the Library Expansion permit process is nearing completion and bidding/construction is imminent.

The meeting was adjourned by Chair Cromwell at 6:46pm

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board