

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
SPECIAL Meeting of Thursday, August 4, 2022, 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

This meeting will be held remotely via Zoom. The meeting can be accessed beginning at 6pm at the following address: <https://us02web.zoom.us/j/81017429591?pwd=YVhUNjlUL0FwYWgyNjVldUpUdFA0UT09>

Meeting ID: 810 1742 9591 Password: 798611

CALL TO ORDER/ROLL CALL

1. Election of Officers for Fiscal Year 2023

OPEN FORUM

This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

SPECIAL TRUSTEE CONSIDERATION

2. **CONSIDERATION OF APPROVAL OF RESOLUTION NO. 283-2022 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-08-21, DATED JUNE 11, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BELVEDERE-TIBURON LIBRARY AGENCY FOR THE PERIOD JULY 13, 2022 – AUGUST 13, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

STAFF BOARD AND COMMITTEE REPORTS

3. Chair's Report – Chair Elect (2 minutes)
4. Library Director's Report, - Crystal Duran, Library Director (10 minutes)
5. Expansion Update – Glenn Isaacson, Project Manager (5 minutes)
6. Belvedere Tiburon Library Foundation Report, Suzannah Scully, Foundation President, (5 minutes)
7. Agency Preliminary Financial Statements and Quarterly Treasurer's Report, June, 2022 – Kristin Johnson, Agency Clerk (5 minutes)
8. Belvedere Tiburon Library Agency Treasurer's report on Expansion Line of Credit, Jeff Slavitz, Agency Treasurer (5 minutes)
9. Committee Reports (5 minutes)

CONSENT CALENDAR – 5-10 MINUTES

The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

10. Approval of Agency Minutes of June 20, 2022
11. Approval of Agency Warrants, month of June, 2022

AGENDA CONTINUES ON PAGE 2

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
SPECIAL Meeting of Thursday, August 4, 2022, 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

TRUSTEE CONSIDERATIONS

The purpose of Trustee Considerations is to list items for discussion and potential action.

12. Consideration of Agency Conflict of Interest Policy.
13. **RESOLUTION 284-2022 AMENDING RESOLUTION 263-2020 AUTHORIZING EXECUTION OF LOAN DOCUMENTS AND FINALIZING AN AGREEMENT TO BORROW FUNDS FROM MECHANICS BANK. Exhibit A Loan Documents.**
14. Policy Review and Adoption:
 - A. Library Programs Policy
 - B. Makerspace Policy
 - C. Teens Room Policy
 - D. Children's Room Policy
15. Presentation on Library Website, Ivan Silva, Technology and Learning Initiatives Librarian

COMMUNICATIONS & ANNOUNCEMENTS

16. Schedule of 2022/2023 Meeting Dates

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.