

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
SPECIAL Meeting of Monday, November 8, 2021, 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

This meeting will be held remotely via Zoom. The meeting can be accessed beginning at 6pm at the following address: <https://us02web.zoom.us/j/81017429591?pwd=YVhUNjU0FwYWgyNjVldUpUdFA0UT09>

Meeting ID: 810 1742 9591 Password: 798611

CALL TO ORDER/ROLL CALL

OPEN FORUM

This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

STAFF BOARD AND COMMITTEE REPORTS

1. Chair's Report – Jeff Slavitz, Agency Chair (2 minutes)
2. Library Director's Report, - Deborah Mazzolini, Library Director (5 minutes)
3. Expansion Update – Glenn Isaacson, Project Manager (5 minutes)
4. Belvedere Tiburon Library Foundation Report, Rachael Ong, Foundation President, (5 minutes)
5. Belvedere Tiburon Library Agency Treasurer's report on Expansion Line of Credit, Jeff Slavitz, Agency Treasurer (5 minutes)
6. Committee Reports (5 minutes)

CONSENT CALENDAR – 2 MINUTES

The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

7. Approval of Agency Minutes of October 14, 18, 25, and 26, 2021
8. Approval of Agency Warrants dated October, 2021

TRUSTEE CONSIDERATIONS

The purpose of Trustee Considerations is to list items for discussion and potential action.

9. **CONSIDERATION OF APPROVAL OF RESOLUTION NO. 269-2021 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-08-21, DATED JUNE 11, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BELVEDERE-TIBURON LIBRARY AGENCY FOR THE PERIOD NOVEMBER 13, 2021 – DECEMBER 12, 2021 PURSUANT TO BROWN ACT PROVISIONS.**

COMMUNICATIONS & ANNOUNCEMENTS

10. Schedule of 2021/2022 Meeting Dates

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.



November 4, 2021

To: Jeff Slavitz, Chair, Library Agency Trustees and Debbie Mazzolini,
Library Director
From: Glenn Isaacson, Project Manager
Subject: Expansion Project Activity Report No. 21

Activities Accomplished:

At the exterior,

Curb cuts and new sidewalks on Mar West Street to the North Parking lot are graded, formed and poured.

Revised lower and upper plaza plans have been approved by the Town.

PG&E has re-activated natural gas service.

At the interior, All ceilings, and walls to receive paint have been painted.

The new Computer Room racks are installed and ready to receive connections.

Ceiling grids and most tiles for lay-in ceilings are installed.

The furniture has been ordered for the Children's library offices, the conference rooms the computer classroom. Vinyl wall covering is installed in the Gallery and adjacent corridor.

Plumbing fixtures are installed in the Family Restroom.

Case work is installed in the kitchen, Makers Space and Children's Library, Circulation and Reference Desks.

Doorway and window cherry wood trim is installed in all rooms.

Carpet is installed in the Children's Library. Conference rooms, Circulation workroom and Corner Books.

Light fixtures are installed in all rooms.

The wood slat ceiling is fully installed in the Founder's Room.

Brackets for flat panel screens are installed.

White boards, bulletin boards and clocks are installed.

Bookshelves have been moved to the new Founder's Room and populated with books.

Looking ahead the following activities will occur in the next several weeks:

Completion of asphalt paving for the elongation of the left turn lane from Tiburon Blvd. into Mar West Street and North parking lot will be placed in the week of November 8, weather permitting.

The interiors architect and furniture vendor will present final furniture selections for approval for new spaces.

The working out all the details of the migration of staff, furniture, and books to the “new” spaces to turn over the existing building to the Contractor to perform the interior refurbishing work in the existing building will continue. Migration is planned for the week of November 15.

New furniture will arrive the week of November 8 for the new Children’s Library and re-useable bookshelves will be moved over.

Longer term activities include:

Installation of AT+T and comcast services in new computer room in the week of November 15.

Improvements to the lower plaza and handicap facilities in Tiburon Blvd. will be undertaken.

Overview:

The revised Total Development Cost Budget of \$17,685,000 holds.

Please note that the proposed additional scope items such as Solar panels and battery storage, emergency generation and unforeseen conditions are not included in the Project Budget.

The Library Agency decided that rooftop solar and emergency generation will be postponed.

The projected date for initial occupancy of the expansion space by staff is now third week of November assuming the Town issues the requested Temporary Certificate of Occupancy and occupancy of the completed project is now moved to February/March, 2022.

END.

SPECIAL Meeting
BELVEDERE-TIBURON LIBRARY AGENCY
 Belvedere-Tiburon Library, Tiburon, California
 October 14, 2021

Roll Call, Present: Chair Jeff Slavitz, Vice Chair Ken Weil, Niran Amir, Thomas Cromwell, Lawrence Drew, Maureen Johnson, Roxanne Richards

Members Absent:

Also Present: Kristin Johnson

CALL TO ORDER: Chair Slavitz called the meeting to order at 4:00 pm

OPEN Forum:

Chair Slavitz opened the floor to comments or questions from the public. There were none.

1. TRUSTEE CONSIDERATIONS:

CONSIDERATION OF APPROVAL OF RESOLUTION NO. 269-2021 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-08-21, DATED JUNE 11, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BELVEDERE-TIBURON LIBRARY AGENCY FOR THE PERIOD OCTOBER 14, 2021 – NOVEMBER 12, 2021 PURSUANT TO BROWN ACT PROVISIONS.

Motion to approve Resolution No. 269-2021 made by Trustee Richards, seconded by Trustee Cromwell.

Roll Call Vote:

Ayes: Vice Chair Weil, Trustee Amir, Trustee Cromwell, Trustee Drew, Trustee Johnson, Trustee Richards, and Chair Slavitz.

Absent: None

Noes: None.

Motion passed.

Chair Slavitz announced the closed session commencing at 4:15 pm.

**2. CLOSED SESSION per Government Code Section 54957 and 54954.5(e),
 PUBLIC EMPLOYEE APPOINTMENT**

Title: Library Director

Trustees returned from Closed Session at 6:15 pm. Chair Slavitz declared that no action was taken, and there was nothing to announce.

Chair Slavitz adjourned the meeting at 6:20 pm.

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board

SPECIAL Meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
October 18, 2021

Roll Call, Present: Chair Jeff Slavitz, Vice Chair Ken Weil, Niran Amir, Thomas Cromwell, Lawrence Drew, Maureen Johnson, Roxanne Richards

Members Absent:

Also Present: Deborah Mazzolini, Glenn Isaacson, Nancy Kemnitzer, Kristin Johnson, Deirdre McCrohan

CALL TO ORDER: Chair Slavitz called the meeting to order at 6:15 pm

OPEN Forum:

Chair Slavitz opened the floor to comments or questions from the public. There were none.

1. Chair's Report

There was no report from the Chair.

2. Library Director's Report

Director Mazzolini reported that 145,148 items have been checked out so far this fiscal year via curbside service. Children's Librarians have hosted 134 virtual story times on YouTube, including toddler preschool sessions, French story time, book reviews, reading buddies with Teen volunteers, virtual performances, summer reading and crafts, and virtual holiday celebrations. Children's Librarians have also made classroom visits, and prepared monthly kits for children to take home. The Teen Librarian also prepares kits with 3-to-4 different craft projects in each bag. About 100 kits per week are taken home by patrons. Teens can also participate in online poetry readings and book discussions. The Library Staff also offers personalized book service for families. Some families have been checking out up to 40 books per week. Reference staff are available by phone Monday through Saturday from 10am to 4pm, responding to 30-40 calls per day, many regarding technology learning. Staff is also offering curbside technology service. Chairs and tables have been set up under a tent on the patio for study and Wi-Fi/computer use. Teens have been using this space most afternoons each week.

The Staff and Collection migration to temporary quarters in the new space, and possible opening are still pending with a possible starting date of November 15. Ten percent of the collection will be available for checkout, and books from other Marin libraries will also remain available through the system.

3. Expansion Update

At the exterior the concrete areas in the parking lot are nearly finished. When they are complete, the lot will be paved.

In the interior, most of the wood trim has been installed, along with carpeting in all expansion areas that are to receive carpet, and most of the lighting and wood slat ceiling is

installed. Clocks have been hung. Vinyl flooring and door installation are expected to be completed within the next few weeks

Children's furniture will begin arriving on October 25th. New and existing furniture will be set up, and the Children's area will be complete for operation. Part of the adult collection will be temporarily shelved in the new Founders' Room. Staff will be placed in temporary quarters (wherever they can fit and connect to data) sometime in November.

The migration of Staff and the collection is dependent upon the receipt of a Temporary Certificate of Occupancy from the Town of Tiburon. A plan has been prepared by the Architect and is currently under contractor review. The plan must allow for ongoing construction work in the old library space in addition to both staff occupancy and contractor work in the new space, and must also accommodate life safety, egress, alarm systems, and ventilation. A comprehensive plan will be submitted to Town of Tiburon as soon as it is approved by the contractor.

Chair Slavitz asked whether the temporary quarters/expanded space will be open to the public in November, and with what open hours. Director Mazzolini said that the Library Staff are ready for opening with as many hours as possible, probably 10am to 8pm Tuesday through Thursday, and 10am to 5pm on Monday, Friday, and Saturday, with Sunday hours also under consideration. If the parking log is not complete, parking for patrons will remain in the paid lot east of Town Hall, which offers one hour free. Opening to the public will depend upon the particulars of the temporary occupancy permit. Project Manager Isaacson added that the public should be advised that there will be limited access points and spaces open - probably only the Children's and Founders' Rooms.

The opening of the entire Library is likely to be in March or later. The major project of refurbishing the old portion of the Library cannot be undertaken until after the migration of the Staff and Collection.

Trustee Richards asked when the public restrooms would be complete and open. Project Manager Isaacson said that this would be about 40 days after the migration takes place. There will be one single use restroom available in the Children's room. The restroom construction is dependent upon the availability of the old electric room, which cannot be cleared of its current purpose until the migration is achieved. If necessary, temporary restroom facilities can be procured fairly quickly. Mr. Isaacson added that the Library Staff members have been very helpful in understanding the process, planning, and taking action for these upcoming changes.

4. Foundation Report

Foundation President Rachael Ong reported that the Foundation held a very successful gathering of potential donors last week, featuring a Library tour and refreshments. The event was hosted by Suzanne and Peter Scully, and the invited guests were younger parents with children in the Reed School System. A donation of \$5,000 was received at the event, and Librarian Ivan Silva's presence to answer questions about the Teen and Maker Spaces and technology learning opportunities generated much focused interest in these areas among the attendees.

Additional events are planned for late November and December: A Bookmarks-hosted event at the Library with up to 50 guests, if possible, and hopefully several other in-person group tours. A donor has recently committed \$50,000, possibly up to \$100,000 towards the murals in the children's Library.

An e-blast later this week will highlight the November online Book Passage Petrocelli Coffee event hosted by Brenda Bottum and Suzanne Scully and the annual local Wreath Auction hosted by Pam Goldman and Whitney Lee, along with the first fall Capital Campaign solicitation for October. The letter will encourage the scheduling of walk-throughs, and a follow-up letter will be sent in December.

Agency Trustees are asked to participate community outreach for the Petrocelli event, including ticket and raffle sales.

Trustee Richards asked about fundraising for Library programs. President Ong said that the focus for this season will remain on the Capital Campaign until the target for the Library Expansion is met. Annual giving will hopefully be revisited after the Library is fully operating again, when it will be easier for program donors to see the impact of their giving.

5. Agency Quarterly Treasurer's Report and Financial Statements, September, 2021

Clerk Johnson reported that, with 25% of the year passed, no revenue has been received and expenditures are at 28% of budget. This is normal at this time of year, as most revenues are received in December and April, and many digital subscriptions, all insurance, and the CalPERS UAL are paid in July, the first month of the new fiscal year.

6. Committee Reports

Vice Chair Weil reported that an Agency Closed Session was held on October 14 for initial review of applicants for Library Director. There were 32 applicants, and 9 were selected for semi-final interviews which will be conducted in Agency Closed Sessions on October 25 and 26. Final interviews are scheduled for November 12.

CONSENT CALENDAR

7/8. Motion to approve the Minutes of September 20, 2021, and the Warrants dated September, 2021, made by Trustee Cromwell seconded by Trustee Johnson.

Roll Call Vote:

Ayes: Vice Chair Weil, Trustee Amir, Trustee Cromwell, Trustee Drew, Trustee Johnson, Trustee Richards, and Chair Slavitz.

Absent: None

Noes: None.

Motion Passed.

TRUSTEE CONSIDERATIONS:

There were no Trustee considerations on this Agenda.

13. Meeting Dates

The next Special Meetings will be held on October 25 and 26.

The next Regular meeting is scheduled for November 15, but may be changed to a Special meeting November 8.

Chair Slavitz adjourned the meeting at 6:54 pm.

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board

SPECIAL Meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
October 25, 2021

Roll Call, Present: Chair Jeff Slavitz, Vice Chair Ken Weil, Niran Amir, Thomas Cromwell, Lawrence Drew, Maureen Johnson, Roxanne Richards

Members Absent:

Also Present: Kristin Johnson

CALL TO ORDER: Chair Slavitz called the meeting to order at 1:00 pm

OPEN Forum:

Chair Slavitz opened the floor to comments or questions from the public. There were none.

Chair Slavitz announced the closed session commencing at 1:03 pm.

1. **CLOSED SESSION per Government Code Section 54957 and 54954.5(e),
PUBLIC EMPLOYEE APPOINTMENT**

Title: Library Director

Trustees returned from Closed Session at 5:16 pm. Chair Slavitz declared that no action was taken, and there was nothing to announce.

Chair Slavitz adjourned the meeting at 5:20 pm.

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board

SPECIAL Meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
October 26, 2021

Roll Call, Present: Chair Jeff Slavitz, Vice Chair Ken Weil, Niran Amir, Thomas Cromwell, Lawrence Drew, Maureen Johnson, Roxanne Richards

Members Absent:

Also Present: Kristin Johnson

CALL TO ORDER: Chair Slavitz called the meeting to order at 1:03 pm

OPEN Forum:

Chair Slavitz opened the floor to comments or questions from the public. There were none.

Chair Slavitz announced the closed session commencing at 1:05 pm.

1. **CLOSED SESSION per Government Code Section 54957 and 54954.5(e),
PUBLIC EMPLOYEE APPOINTMENT**

Title: Library Director

Trustees returned from Closed Session at 5:55 pm. Chair Slavitz declared that no action was taken, and there was nothing to announce.

Chair Slavitz adjourned the meeting at 6:00 pm.

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board

Check/Voucher Date	Check/Voucher Number	Payee	Fund Code	GL Code	GL Title	Expenses	Check Total
OPERATING - HAND CHECKS							
10/1/2021	000373	GLAVER CIFUENTES	100	8450	Janitorial Expense	3,650.00	3,650.00
10/4/2021	000374	Optum Financial - COBRA	100	7110	PERS Insurance Benefits	27.75	27.75
10/4/2021	000375	CITY OF BELVEDERE	100	2031	Accounts Payable	2,514.20	2,514.20*
OPERATING - PRINTED							
10/15/2021	101234	BRODART CO.	100	7601	Books and other Materials	117.08	
10/15/2021	101234	BRODART CO.	100	7602	Vendor Processing Costs	10.31	127.39
10/15/2021	101235	BUSINESS CARD	100	7200	Professional Development	129.00	
10/15/2021	101235	BUSINESS CARD	100	7606	Digital Resources & Content	158.94	
10/15/2021	101235	BUSINESS CARD	100	8020	Online Services	792.88	
10/15/2021	101235	BUSINESS CARD	100	8250	Children's Program Supplies	190.85	
10/15/2021	101235	BUSINESS CARD	100	8430	Building Maintenance	887.69	
10/15/2021	101235	BUSINESS CARD	100	8850	Office Expenses	187.10	2,346.46
10/15/2021	101236	GLAVER CIFUENTES	100	8450	Janitorial Expense	4,250.00	4,250.00
10/15/2021	101237	INGRAM LIBRARY SERVICES	100	7601	Books and other Materials	6,316.53	
10/15/2021	101237	INGRAM LIBRARY SERVICES	100	7602	Vendor Processing Costs	435.94	6,752.47
10/15/2021	101238	KEN LEHR	100	8040	Technical Support	2,700.00	2,700.00
10/15/2021	101239	LIBRARY IDEAS LLC	100	7606	Digital Resources & Content	19.00	19.00
10/15/2021	101240	LINCOLN NATIONAL LIFE INS	100	7110	PERS Insurance Benefits	455.13	455.13
10/15/2021	101241	MARIN IT, INC.	100	8070	IT Infrastructure	400.00	400.00
10/15/2021	101242	OVERDRIVE, INC.	100	7606	Digital Resources & Content	204.00	204.00
10/15/2021	101243	PACIFIC GAS & ELECTRIC	100	8490	Electricity & Gas	1,146.76	1,146.76
10/15/2021	101244	REDWOOD SECURITY SYSTEMS	100	8492	Maintenance Contracts	225.00	225.00
10/15/2021	101245	TPX COMMUNICATIONS	100	8260	Telephone	1,043.99	1,043.99
10/15/2021	101246	VALUE LINE PUBLISHING LLC	100	7606	Digital Resources & Content	3,775.00	3,775.00
10/15/2021	101247	VANTAGEPOINT TRF AGT-457	100	2040	Deferred Comp Deductions	4,095.18	4,095.18
					Total	\$33,732.33	\$33,732.33
		* Reimburse City for Tax Overpayment Error					

Check/Voucher Date	Check/Voucher Number	Payee	Fund Code	GL Code	GL Title	Expenses	Check Total
OPERATING - PRINTED							
10/31/2021	101248	AMERICAN EXPRESS	100	7601	Books and other Materials	104.65	
10/31/2021	101248	AMERICAN EXPRESS	100	7603	Supplies for Processing	23.27	
10/31/2021	101248	AMERICAN EXPRESS	100	8035	Computers & Peripherals	1,378.27	
10/31/2021	101248	AMERICAN EXPRESS	100	8071	Website Maintenance	431.00	
10/31/2021	101248	AMERICAN EXPRESS	100	8230	Office Supplies	373.02	
10/31/2021	101248	AMERICAN EXPRESS	100	8250	Children's Program Supplies	228.90	
10/31/2021	101248	AMERICAN EXPRESS	100	8251	Young Adult Programs	344.00	2,883.11
10/31/2021	101249	ASKART.COM INC.	351	9852	Art Books	425.00	425.00
10/31/2021	101250	BARTEL ASSOCIATES, LLC	100	8835	Auditing	4,630.00	4,630.00
10/31/2021	101251	BLACKSTONE PUBLISHING	100	7601	Books and other Materials	395.75	395.75
10/31/2021	101252	CALIFORNIA SPECIAL DISTRICTS	100	8410	Building & Contents Insuranc	1,556.00	1,556.00
10/31/2021	101253	DELTA DENTAL OF CALIFORNI	100	7110	PERS Insurance Benefits	1,215.40	1,215.40
10/31/2021	101254	DIEGO GONZALES	100	8440	Grounds Maintenance	1,205.00	1,205.00
10/31/2021	101255	EMILIA HAGERMAN	100	8250	Children's Program Supplies	90.00	90.00
10/31/2021	101256	LINCOLN NATIONAL LIFE INS	100	7110	PERS Insurance Benefits	234.88	234.88
10/31/2021	101257	MARIN IT, INC.	100	8040	Technical Support	375.00	
10/31/2021	101257	MARIN IT, INC.	100	8070	IT Infrastructure	323.00	698.00
10/31/2021	101258	MARIN MUNICIPAL WATER	100	8500	Water	632.85	632.85
10/31/2021	101259	MILL VALLEY REFUSE	100	8480	Trash	288.12	288.12
10/31/2021	101260	OVERDRIVE, INC.	100	7606	Digital Resources & Content	1,895.35	1,895.35
10/31/2021	101261	VANTAGEPOINT TRF AGT-457	100	2040	Deferred Comp Deductions	4,095.18	4,095.18
Total						\$20,244.64	\$20,244.64

Check/Voucher Date	Check/Voucher Number	Payee	Fund Code	GL Code	GL Title	Expenses	Check Total
EXPANSION - HAND CHECKS							
10/26/2021	000274	Alten Construction	200	9045	Site Work	497,848.92	497,848.92
10/26/2021	000275	Alten Escrow	200	9051	Escrow	26,202.58	26,202.58
10/26/2021	000276	BRW Architects - August	200	9048	Architect	17,532.00	17,532.00
10/26/2021	000277	BRW Architects - September	200	9048	Architect	17,087.00	17,087.00
10/26/2021	000278	CMA	200	9048	Project Mgmt	1,365.00	1,365.00
10/18/2021	000273	MB furniture	200	9047	Exp Furn & Fixt	11,509.58	11,509.58
					TOTAL	\$ 571,545.08	\$ 571,545.08

RESOLUTION NO. 270-2021

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BELVEDERE-TIBURON LIBRARY AGENCY PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-08-21, DATED JUNE 11, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BELVEDERE-TIBURON LIBRARY AGENCY FOR THE PERIOD NOVEMBER 13, 2021 – DECEMBER 12, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Belvedere-Tiburon Library Agency is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Belvedere-Tiburon Library Agency's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Agency's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Agency's jurisdictional boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the Agency's jurisdiction, specifically surge of Covid-19 cases related to the Delta Variant and certain provisions of COVID-19 related Executive Orders currently remain necessary to continue to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic, including California's ongoing vaccination programs, and the termination of certain provisions of COVID-19 related Executive Orders during this stage of the emergency would compound the effects of the emergency and impede the State's recovery by disrupting important governmental and social functions; and

WHEREAS, AB 361 allows for the continuation of teleconferenced meetings to ensure social distancing, which will avoid the potential spread of the Delta Variant among the unvaccinated and the vaccinated; and

WHEREAS, the Board of Trustees does hereby find that Covid-19 infections are currently at 11.8 cases per 100,000, social distancing continues to be recommended by the Centers for Disease Control and Marin County Public Health Officers, and the high level of transmissibility of the Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the Agency's jurisdiction that are likely to be beyond the control of services, personnel, equipment, and facilities of the Agency, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Trustees does hereby find that the legislative bodies of the Belvedere-Tiburon Library Agency shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Agency will continue to use a Zoom platform, which does not require registrations, provides a non-internet telephone only option, and has proven over the past 16 months to adequately allow for public participation and comment, to provide free access to the Board of Trustee meetings,

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE BELVEDERE-TIBURON LIBRARY AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the Agency's jurisdiction, and Marin County Health officers continue to recommend social distancing and avoidance of in person meetings,

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of June 11, 2021.

Section 4. Remote Teleconference Meetings. The Library Director and legislative bodies of the Belvedere-Tiburon Library Agency are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 12, 2021, or such time the Board of Trustees adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Belvedere-Tiburon Library Agency may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Trustees of the Belvedere-Tiburon Library Agency, this 8th day of November, 2021, by the following vote:

I CERTIFY that the foregoing resolution was duly and regularly adopted by the Governing Board of the Belvedere-Tiburon Library Agency, Marin County, California, at a special meeting thereof, held on the 8th day of November, 2021.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

Jeff, Slavitz, Library Agency Chair

ATTEST:

Kristin Johnson, Clerk

Belvedere-Tiburon Library Agency Future Meeting Dates

Special Meeting-Director Search Friday, November 12, 2021 10am-3pm

December 13 or 20, 2021

January 10, 2022 (*second Monday due to MLK Holiday*)

February 14, 2022 (*second Monday due to Presidents' Day Holiday*)

March 21, 2022

April 18, 2022

May 16, 2022

June 20, 2022

All meetings are held on Mondays at 6:15 pm remotely via Zoom
Unless otherwise noted