

BELVEDERE TIBURON LIBRARY AGENCY		
		2022/2023
		Approved
		Budget
		6/20/2022
OPERATING REVENUES:		
5010	Basic Library Tax*	2,300,639
5020	Parcel Tax	275,000
5025	ERAF	525,000
5032	BTLF Grants	125,000
5033	Program Grants	20,000
5040	Book Fines & Reserves	500
5050	Book Sales	-
5065	Reference Desk Income	1,000
5070	Commission on Copier	1,000
5090	Other Revenue	3,000
5099	Interest Income	5,547
	Total Operating Revenue	3,256,686
8915	Principal Repayment	(90,000)
8910	Bond Interest	(27,300)
8920	Fiscal Agent Fees	(12,500)
	Total Operating Debt Service	(129,800)
	Total Revenue after Debt Serv	3,126,886
OPERATING EXPENDITURES:		
Personnel:		
7010	Salaries & Wages	1,382,477
7015	Medical Reimbursement	24,300
7020	Part-Time Wages	285,992
	Subtotal Salaries & Wages	1,692,769
7100	PERS Retirement Benefits	240,118
7110	PERS Health Benefits	231,790
7120	Worker's Comp Insurance	7,508
7125	Employment Practices Insurance	5,400
7130	Payroll Tax Expense	41,924
7140	Unemployment	-
7200	Professional Development	17,000
7210	Staffing Recruitment	0
	Total Personnel	2,236,509

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Circulation Materials & Data		
7601	Books & Other Materials	100,000
7602	Processing Costs & Fees	7,000
7603	Supplies-Processing	3,000
7606	Digital content	57,000
7607	MARINet/NN Annual Cost	100,000
	Total Circulation Materials & Data	267,000
Technology Infrastructure:		
8020	Online Services	10,000
8030	Equipment Maintenance & Rep	-
8035	Computers & Equipment	5,000
8040	Technical Support	66,924
8050	Telecommunications	-
8070	IT Infrastructure	18,000
8071	Website maintenance	21,500
	Total Technology Infrastructure	121,424
Program Services & Supplies:		
8210	Copier Expenses	19,284
8220	Postage & Freight	7,000
8225	Public Relations	25,000
8230	Office Supplies	10,000
8240	Library Services & Supplies	12,000
8250	Children's Programs	16,000
8251	Young Adult Programs	12,000
8260	Telephone	12,500
8270	AV Equipment & Peripherals	5,000
8280	Maker Space Programs	9,000
8290	Technology Training Programs	4,800
	Total Program Services & Supplies	132,584

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Building Expenses:		
8410	Insurance	95,980
8430	Building Maintenance	24,800
8440	Grounds Maintenance	11,100
8450	Janitorial Expense	80,000
8460	Custodial Supplies	11,931
8480	Trash	4,430
8490	Electricity/Gas	36,996
8491	Parking	11,040
8492	Maintenance Contracts	8,000
8493	EV Public Charging Stations	3,000
8500	Water	9,900
8501	Furniture & Fixtures	-
	Total Building Expense	297,177
Agency Administration:		
8810	Bank Charges	1,000
8815	Credit Card Charges	2,000
8820	Cash Short/(Over)	120
8830	Accounting	10,300
8835	Auditing	33,619
8840	Legal & Consulting Services	20,000
8850	Office & Commemorative	5,000
	Total Agency Administration	72,039
	Total Operating Expenses	3,126,733
	Net Operating Revenue (Loss)	153

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Est. Beginning Cash Balance - All Funds		
		\$ 3,914,596
Net Operating Revenue (Loss) from above		153
Non-Operating Transfers & Expenses:		
Transfer from General Fund to Building Reserve		
Res	Transfer from Oper to Bldg Res	0
	Transfer from OPER to Insurance Res	0
Uses of Reserves		
	Expansion Res - Transfer to Project	
9010	Bldg Res - Technology & Equipment	(35,750)
9020	Bldg Res - Furniture & Fixtures	(55,000)
8925	Expansion Line of Credit Prin & Int	(160,000)
	Operating Reserve	(15,000)
	Total use of Reserves	(265,750)
Expansion Activity		
	Projected Grants	
	Use of Agency Reserve	-
	Projected Borrowing	2,200,000
	Expansion Expenditures	(2,200,000)
	Total Expansion Activity	0
NOTE	Balance Sheet Activity (for cash)	(70,000)
Designated Fund Activity		
	Receipts	26,314
	Expenditures	(30,278)
	Net Designated Fund In(Out)Flow	(3,964)
Rounding		
Projected Ending Cash Balance - All Funds		\$ 3,575,035

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