AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
Regular Meeting of Monday, October 16, 2023, 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

PUBLIC NOTICE
This meeting will be held in person in the Library Founders Room.

CALL TO ORDER AND ROLL CALL

OPEN FORUM
This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

STAFF BOARD AND COMMITTEE REPORTS
1. Chair’s Report – Roxanne Richards, Agency Chair (2 minutes)
2. Library Director’s Report, - Crystal Duran, Library Director (10 minutes)
3. Expansion Update – Glenn Isaacson, Project Manager (5 minutes)
4. Belvedere Tiburon Library Foundation Report, Suzannah Scully, President (5 minutes)
5. Quarterly Treasurer’s Report, September 30, 2023, Kristin Johnson, Board Clerk (10 minutes)
6. Committee Reports (5 minutes)

CONSENT CALENDAR – 5-10 MINUTES
The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

7. Approval of Agency Meeting Minutes of September 18, 2023 and September 26, 2023
8. Approval of Agency Warrants Month of September, 2023

TRUSTEE CONSIDERATIONS
9. Discussion and direction for developing a Financial Reserve Policy
10. Consideration of adopting an updated Collection Development Policy

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COMMUNICATIONS & ANNOUNCEMENTS

11. Schedule of 2023-2024 Meeting Dates

NOTICE: WHERE TO VIEW AGENDA MATERIALS
Meeting minutes and other Agenda items are available at https://www.beltiblibrary.org/about-us/board-meetings. Please note that packet items may not yet be posted at this location exactly at the same time as Agenda posting.

NOTICE: AMERICANS WITH DISABILITIES ACT
The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.