



# Belvedere Tiburon Library

## LIBRARIAN I

*Part-Time*

### ABOUT THE POSITION

The Librarian I will perform professional library work at the Information Desk, including reference and readers' advisory, assist customers with digital resources, and Act as Librarian in Charge during weekend and evening hours.

### SALARY AND BENEFITS

**Librarian I \$34.16 to \$42.06 per hour**

Part-time

Must be available to work evenings and weekends and a minimum of 19 hours per week

Benefits include:

- 40 hours of sick leave annually

### APPLICATION INSTRUCTIONS

Submit your completed application form and résumé by **March 27, 2024, at 5:00 pm**. All application materials must be submitted by email to [jobs@beltiblibrary.org](mailto:jobs@beltiblibrary.org) with the subject: Librarian.

Initial review of applications will begin after the recruitment closes, with the first round of interviews immediately after. Questions may be submitted by email or phone to Kristin Johnson, Administrative Services Manager at 415-789-2665 or [kjohnson@beltiblibrary.org](mailto:kjohnson@beltiblibrary.org).

### ABOUT THE LIBRARY

The Belvedere Tiburon Library is an independent community library serving the City of Belvedere and the Town of Tiburon. The Library is located just north of San Francisco in Marin County, California. It is accessible by ferry from downtown San Francisco, and by car from Highway 101. The recently renovated and expanded library boasts a new teen library, art gallery, makerspace, digital lab, and meeting rooms. The Library is under new leadership that values high-quality customer service, innovative programming, and fostering a collaborative team environment.

### THE IDEAL CANDIDATE

The ideal candidate has excellent customer service skills, a friendly rapport, and the ability to work with people of all ages. This person must be reliable, a team player, and demonstrate good judgment. This person should be resourceful, adaptable, and passionate about serving the community and helping people find answers to their questions.

1501 Tiburon Boulevard, Tiburon, CA 94920 · 415-789-2665 · [beltiblibrary.org](http://beltiblibrary.org)