

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
Meeting of Monday, May 20, 2024, Closed Session 5:30 pm
Regular Meeting at 6:15pm

Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

PUBLIC NOTICE

This meeting will be held in person in the Library Founders Room.

CALL TO ORDER AND ROLL CALL

OPEN FORUM

This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

CLOSED SESSION

Closed Session: (per Government Code Section 54957 and 54954.5 (e))

Public Employee Performance Review: Government Code Section 34957

Title: Library Director

RETURN FROM CLOSED SESSION

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

REGULAR MEETING 6:15pm

OPEN FORUM

STAFF BOARD AND COMMITTEE REPORTS

1. Chair's Report - Roxanne Richards, Agency Chair (2 minutes)
2. Library Director's Report, - Crystal Duran, Library Director (10 minutes)
3. Belvedere Tiburon Library Foundation Report – Brenda Bottum (5 minutes)
4. Financial Statements April 30, 2024 - Kristin Johnson, Board Clerk (5 minutes)
5. Committee Reports (5 minutes)

CONSENT CALENDAR – 5-10 MINUTES

The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

6. Approval of Agency Regular Meeting Minutes of April 15, 2024.
7. Approval of Agency Warrants for the Month of April, 2024

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TRUSTEE CONSIDERATIONS

8. Presentation of Compensation Study and Consideration of Adopting findings, including Step and Track Pay Schedule. **(Pages 17-75)**
9. First Review of proposed Fiscal Year 2024-2025 Budget **(Pages 76-86)**
10. Consideration of **Resolution No. 298-2024** Authorizing the Closure of Mechanics Expansion Checking and Money Market Bank Accounts **(Pages 87-88)**
11. Consideration of **Resolution No. 299-2024** Authorizing the transfer of \$250,000 in Building Reserve Funds to the Insurance Reserve. **(Page 89)**

COMMUNICATIONS & ANNOUNCEMENTS

12. Schedule of 2024 Meeting Dates

NOTICE: WHERE TO VIEW AGENDA MATERIALS

Meeting minutes and other Agenda items are available at <https://www.beltiblibrary.org/about-us/board-meetings>. Please note that packet items may not yet be posted at this location exactly at the same time as Agenda posting.

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.