

**SPECIAL Meeting
BELVEDERE-TIBURON LIBRARY AGENCY
Belvedere-Tiburon Library, Tiburon, California
March 11, 2025**

AS APPROVED ON MARCH 17, 2025

Roll Call, Present: Chair Anthony Hooker, Vice Chair Emily Poplawski, Treasurer Jeff Slavitz, Pamela Goldman, Roxanne Richards, Katherine Sutton, Kenneth Weil

Members Remote: Emily Poplawski (remote, not voting)

Also Present: Crystal Duran, Kristin Johnson

CALL TO ORDER: Chair Hooker called the meeting to order at 11:15 am

PUBLIC COMMENT:

Chair Hooker opened the floor to comments or questions from the public. There were none.

TRUSTEE CONSIDERATIONS:

1. Consideration of Resolution No. 306-2025 entering into a legal services agreement with the firm Boucher Law, PC

Director Duran introduced attorney Marc Zafferano, joining remotely. Mr. Zafferano works with the firm Boucher Law, PC, and has had a long career in public service. He is a retired City attorney from the City of San Bruno. He said that the firm, headed by attorney Christopher Boucher, has served mostly public Agencies and public agency-affiliated non-profits. Mr. Zafferano specializes in labor law and employment-types of appeal hearings.

Director Duran said that the contract with Boucher Law, PC has been reviewed by the Library's legal counsel.

Mr. Zafferano's team includes an Administrative Assistant and a Paralegal. He will do most of the work of legal consulting and advice, and assign administrative tasks to his team at the lower costs.

Chair Hooker called for a motion to approve Resolution No. 306-2025 entering into a legal services agreement with the firm Boucher Law, PC.

Motion to approve Resolution No. 306-2025 entering into a legal services agreement with the firm Boucher Law made by Treasurer Slavitz, seconded by Trustee Sutton.

Roll Call Vote: Chair Anthony Hooker, Treasurer Jeff Slavitz, Trustee Pamela Goldman, Trustee Roxanne Richards, Trustee Katherine Sutton, Trustee Kenneth Weil.

Remote, not voting: Vice Chair Emily Poplawski

Absent: None.

Noes: None

Motion passed.

Chair Hooker announced a CLOSED SESSION and adjourned the public meeting at 11:21 am.

CLOSED SESSION entered into at 11:25 am.

CLOSED SESSION – Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2).

RETURN from CLOSED SESSION AT 12:55 pm.

REPORT from CLOSED SESSION: Chair Hooker announced that no action was taken during the CLOSED SESSION and there was nothing to report.

Chair Hooker adjourned the meeting at 12:56 pm

Respectfully Submitted,

Kristin M. Johnson, Clerk of the Belvedere-Tiburon Library Agency Board