

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
Meeting of Monday, September 15, 2025 at 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

PUBLIC NOTICE

This meeting will be held in person in the Library Founders Room.

CALL TO ORDER AND ROLL CALL

PUBLIC COMMENT

This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

STAFF BOARD AND COMMITTEE REPORTS

1. Chair's Report - Agency Chair (2 minutes)
2. Library Director's Report, - Crystal Duran, Library Director (10 minutes)
3. Belvedere Tiburon Library Foundation Report – Lucy Churton, President (5 minutes)
4. Financial Statements, August 2025 - Kristin Johnson, Board Clerk (5minutes)
5. Committee Reports (5 minutes)

CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

6. Approval of Agency Regular Meeting Minutes of August 18, 2025.
7. Approval of Agency Warrants for the Months of August, 2025.

TRUSTEE CONSIDERATIONS

8. Presentation of Mayor's Proclamation honoring 30th Anniversary
9. Consideration of updated Employee Handbook.
10. Consideration of Ad Hoc Committee for Board Development and the Standing Finance Committee.
11. Consideration of moving all funds from Mechanics Wealth Management to LAIF.
12. First review of Workforce DEI Policy.

COMMUNICATIONS & ANNOUNCEMENTS

13. Schedule of 2025-2026 Meeting Dates

NOTICE: WHERE TO VIEW AGENDA MATERIALS

Meeting minutes and other Agenda items are available at <https://www.beltiblibrary.org/about-us/board-meetings>. Please note that packet items may not yet be posted at this location exactly at the same time as Agenda posting.

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.